

**SDGS LABS – MAKING THE
SDGS OUR BUSINESS**

Online Annex to the SDGs
Learning Journey – WP4
Report

Workshop Designs of all
SDGs Innovation and Co-
Learning Labs

INNOVATION LABS

Innovation Lab in Vienna

Innovation Lab Workshop 1, 07.12.2020, 15:00-18:00h

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Welcome/Arrival <ul style="list-style-type: none"> • Welcoming of participants • Brief 'check-in' asking participants to share: <ul style="list-style-type: none"> • How do I feel right now? • What are my expectations? • What did I have for lunch? 	Welcome		15:00-15:10
2	Grounding: What are we doing in SDGs Labs, what are the plans for today and why? <ul style="list-style-type: none"> • Short introduction to the project SDGs Labs and the Innovation Labs • overview of the agenda, the objectives, • mentioning important principle of the lab: "everything is allowed", encouraging free thinking; • brief introduction to the materials and tools. 	Getting to know the project, and the relation to the topic		15:10-15:15
3	Task 1: What does your company mean to you? (2020) <p>Question to participant: "What is your company to you?"</p> <ul style="list-style-type: none"> • participants share answers in Mentimeter, • Facilitator afterwards presents outcomes as a word cloud (through screen sharing) 	Reflection exercise on what the company means (feelings, attributes) to individual participants. Outcome will be a word cloud of	Mentimeter	15:15-15:20

		feelings and attributes.		
4	<p>Task 2: Reflection before/during Corona (Summer 2019 - today)</p> <p>Participants are asked to reflect individually (10 -15 min), and type specific and elaborate answers in the padlet to the four following questions:</p> <ol style="list-style-type: none"> 1. "I am totally a fan of..." 2. "We can improve..." 3. "Until now I have been lacking..." 4. "I learned..." <p>After the individual exercise, the facilitator summarised the outcomes in an open feedback round.</p>	Reflection round	Padlet	15:20-15:35
5	<p>Task 3: SDGs inspiration</p> <ul style="list-style-type: none"> • Split up participants in 2 breakout groups with 2 participants in each group. • In the groups (20 min), participants watch 2 short sessions of a video (published by the UN) "Take Action for the Sustainable Development Goals (~ 5 min), part 1: 2:22 - 5:10, part 2: 8:28 - 10:57. • Still in the groups, participants receive a graphic visualisation of the 17 SDGs (https://www.sdgwatch.at/de/ueber-sdgs/), • on that background, using the SDGs like a checklist, participants are asked to answer the following questions (for each of the SDGs): <ol style="list-style-type: none"> 1. What are we already doing? 2. What are we planning? 3. What have we not yet worked on, but what could be interesting? 4. First spontaneous ideas for the Platform? 	Reflection exercise on actions currently taken, planned and opportunities for actions related to the SDGs.	Padlet	16:00-16:30
6	Break			16:30-16:45

7	Task 4: Platform Brainstorming Travel in the future: <ul style="list-style-type: none"> • 10 min descriptive travel: "close your eyes and travel with me in the year 2025; ...then, come back to 2020, how do you feel?" • Participants shared their feedback in plenary. 	Visioning exercise		16:45-16:55
8	Task 5: Platform Brainstorming <ul style="list-style-type: none"> • Facilitator explains the method Walt Disney and the roles (Dreamer, Realist, Critic). • Participants are given the following roles to reflect on in sequence: <ul style="list-style-type: none"> • 5 min Dreamer 10 min discussion • 5 min Realist 10 min discussion • 5 min Critic 10 min discussion Facilitator summarised outcomes.	Role play	Padlet	16:55-17:50
9	Closing task: What is your company for you in 2025? <ul style="list-style-type: none"> • Participants write keywords (in Mentimeter) they associate with their company today • Facilitators shares the word cloud as a summary. 	Reflection exercise	Mentimeter	17:50-17:55

Innovation Lab Workshop 2, 14 December 2020, 15:15-19:00

Venue: Online (Zoom)

No	Agenda and Content	Aim	Tools / Material	Time
1	Review of Lab 1 and outlook to Lab 2 <ul style="list-style-type: none"> • The facilitator takes participants back to Lab 1 focussing on task 3 - the exercise on the SDGs and what the company is doing and what they plan on doing related to the goals; 	Summary of lab 1, bridging to lab 2.		15:15-15:30

	<ul style="list-style-type: none"> Facilitators than shows the word cloud from the last session. The facilitator presents the goals of lab 2. 			
2	<p>Understanding trends and users, mega trends and sustainability</p> <p>The concept of trends describing how changes happen and how directions in society take place, is introduced by facilitators, to prepare participants for the (upcoming) prototyping session and to think more in line of users/ customers.</p> <ul style="list-style-type: none"> Referring to the German Zukunftsinstitut, show the trend map https://www.zukunftsinstitut.de/index.php?id=1532 on the screen, including several trends e.g. the awareness of climate change, connectivity, globalization, urbanization, health. Other mega trends are prosumers, nostalgia, naturality, Artificial Intelligence, youthfulness, tribalism, experience, gamification, authenticity, many-to-many, personalization, co-creation, hybridization, multi sensation, simplicity, instant entrepreneurship. Then, the facilitator broadens the view to focus on the outlook for Vienna (e.g. in Austria the average consumer spends 12 % of his/her income on food, but 34% on eating out.) 		Mentimeter	15:30-16:05
3	<p>Value Proposition Canvas</p> <ul style="list-style-type: none"> The value proposition canvas is explained in relation to customers, considering the “normal” customer: <ul style="list-style-type: none"> How much time do they have, how much money is available, what is their benefits, how often would they visit the platform, how important is the community for them? Participants are split into 2 groups, one on each of the two types of customers, and watch the video about the Value Proposition Canvas (https://www.youtube.com/watch?v=ReM1uqmVfP0 (until 2:40)) They fill in the Canvas considering the customer pains and gains as outlined in the document they were provided (https://assets.strategyzer.com/assets/resources/the-value-proposition-canvas.pdf) 	Briefing of Value Proposition Canvas - methodology thinking of customer pains and gain Break-out groups		16:05-16:35

	<ul style="list-style-type: none"> Participants define their value proposition and prepare a visual presentation. https://assets.strategyzer.com/assets/resources/ad-lib-value-proposition-template.pdf 			
4	Break			
5	Prototyping Coming back from the group exercise, each of the groups presents their value propositions to the 2 users, the other group is asked to pose questions.	Presentati on of value proposition s		17:2 5- 17:5 0
6	Next Steps The facilitator asks open questions to the previous exercise: <ul style="list-style-type: none"> What is realistic / feasible? Who could technically implement it? And at what price? Participants reflect: <ul style="list-style-type: none"> How do they want to continue in the next labs, in December 2020? January 2021? From February 2021? (in padlet) 	Reflection exercise on next steps	Padlet	17:5 0- 18:3 0

Workshop/ Innovation Lab 3, 15 February 2021, 15:15-19:00 h

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Material	Time
1	Welcome/Arrival <ul style="list-style-type: none"> Welcoming of participants Brief 'Check-in' asking participants to share what their favourite outfit is. 	Welcome		15:00- 15:10
2	Recap of Lab 1 and Lab 2 <ul style="list-style-type: none"> facilitator summarises main tasks completed in lab 1 and 2, participants are asked to share where they are now, (showing the padlet of task 6 in lab 2). 	Summary of lab 1 and 2 with review on last weeks.		15:10- 15:30

	<ul style="list-style-type: none"> Feedback and discussion round of where the company is now and what the plans are for 2021. 			
3	<p>TASK 1: IN THE MAKING</p> <p>Recap of the visions and agreement on 5 specific goals for 2021</p> <p>Participants type their visions/ ideas on each of the 5 goals to the defined visions of the company for 2025. (work on the padlet, 40 min)</p>	Visions and goals for 2021	Padlet	15:30-16:10
4	<p>Presentation of results and common discussion → fine-tuning, improvements and/ or new direction of some ideas ~ 5 min per goal & 5 min for new goals</p> <p>The facilitator goes through the results for each of the goals according to the visions.</p>			16:10-16:35
5	Break			16:35-16:50
6	<p>TASK 2: What is needed from your Community?</p> <p>Participants work in two teams discussing the following questions:</p> <ol style="list-style-type: none"> Which information do you need from your community to get more acquainted with their needs? How can your community help to improve your products/ services/ ideas? How do you bring your community to your platform (i.e. your visions)? <p>The facilitator asks participants to consider 2-3 concrete interactive initiatives/ actions/ channels go get feedback from your customers.</p>	Shared understanding of supporting and hindering forces		16:50-17:10

7	<p>Follow-up: how could the interaction look like? (together discuss your ideas)</p> <p>Each group presents 2-3 concrete interactive initiatives/ actions/ channels go get feedback from customers.</p>	Concrete suggestions on interaction with community/customers		17:10-17:15
8	<p>Back to the SDGs task</p> <ul style="list-style-type: none"> In the padlet, participants look at the SDGs they already defined in lab 1, and to vote with likes. 	Linking SDGs to visions for the future	Padlet	17:15-17:45
9	<p>Closing Round & Last remarks</p> <ul style="list-style-type: none"> Participants write down their mantra for the company for 2021 (in mentimeter) Facilitator then shares the word cloud. 	Closing and outlook	Mentimeter	17:45-18:00

Innovation Lab in Oldenburg Münsterland / Vechta with a company producing and marketing poultry specialties

Workshop 1, 27.01.2021

Venue: Online (BigBlueButton)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Dial up & Arrive	First impressions, overview on participants and facilitators		13:15
2	Welcome and introduction <ul style="list-style-type: none"> • Presentation of the SDGs Labs project 	Welcoming; Getting to know aims of the lab and of the day, as well as background of the project	Presentation: Agenda	13:30-13:40
3	Round of introductions of all participants	Getting to know each other of all participants and facilitators	Guiding questions for presentation on PPT, participants hand over word to a next person	13:40-13:50
4	Presentation Global Change & Sustainability	Introduction to the topic, input on thematic background of the lab	PPT Discussion in padlet Ecological footprint results of the TN;	13:50-14:50
5	Pause - Switch to BigBlueButton			14:50-15:00
6	SDGs	Serve as an occasion to look at	BBB	15:00-15:20

		sustainability challenges in the sector and come up with innovative project ideas.	Random group assignment by BBB Method Random SDGs	
7	Break - change back to teams			15:20-15:30
8	Presentation of sustainability activities of WIESENHOF & PHW Group	Give deeper insights into the sustainability activities and aims of the Wiesenhof & PHW Group		15:30-16:00
9	Presentation of ideas competition first brainstorming session	Collect spontaneous ideas and approaches, Stimulate creative thinking and developing own ideas		16:00-16:40
10	Formation of groups & explanation of the task between the workshops.	Clarification of the tasks for the time between the workshops		16:40-16:45
11	Take screenshot / group picture			
12	Evaluation	Anonymous feedback	google survey	16:45-16:50
13	Time buffer			16:50-17:15

Workshop 2, 05.02.21

Venue: BigBlueButton

No.	Agenda and Content	Aim	Tools / Material	Time
1	<p>Welcome</p> <p>Wrap-up of the topics from WS 1</p> <p>Agenda</p>	<p>Introduction</p> <p>Overview on outcomes of last workshop, orientation</p>	<p>BBB</p>	<p>12:30</p>
2	<p>Presentation of ideas</p> <p>Presentation of the ideas of the 4 small groups by participants</p> <ul style="list-style-type: none"> • 10 min per group • 5 min Feedback by the team of the PHW group, reference to any projects already implemented and relevant company documents • 5 min feedback by the team of the University of Vechta <p>(for 4 groups = 1h 20 in total)</p> <p>Meanwhile: Note ideas in Google Doc for selection of group topics.</p>	<p>Insight into ideas of working groups, feedback as guidance and for additional information</p>	<p>Shared screen by participants</p>	<p>12:35-13:55</p>
3	<p>Break (10 min)</p>			<p>13:55</p>
4	<p>Utopia exercise</p>	<p>Supporting creativity, opening space for broader ideas for change.</p>	<p>BBB</p> <p>Shared notes</p>	<p>13:55-14:10</p>
5	<p>Selection of group topics</p> <p>Allocation of points, followed by discussion in breakout rooms within the groups, for agreement</p> <p>1 facilitator joins per group</p> <ul style="list-style-type: none"> • 10 min 	<p>Identification of actual group projects</p>	<p>Points award / Google doc</p>	<p>14:10-14:20</p>

6	<p>3 steps for concretizing and planning the implementation of the project ideas</p> <ul style="list-style-type: none"> • Concretization: "Problem or opportunity?", and relevant business areas • Definition of "long-term goal" • Formulation of "strategy" or building blocks of the project <p>Explanation of tasks for the 3 steps</p>	Input	Presentation (Uni Vechta team)	14:20-14:30
7	<p>Work in the 4 small groups on the 3 steps</p> <ul style="list-style-type: none"> • each approx. 15 min • Uni Vechta team checks in between in the group rooms: • answer questions • after 15 min change to next step 	Application of input to group projects	BBB & 4 breakout rooms & google docs per group	14:30-15:15
8	Break 5 min		Google docs per group with tasks	15:15-15:20
9	<p>Explanation of the task for the next workshop</p> <p>(10 min)</p> <ul style="list-style-type: none"> • Elaboration of the 3 steps 	Clarification of next tasks		15:20-15:30
10	Feedback round	Feedback, getting insight into experience of all participants	Flash light method or 5-finger method	15:30-15:45 15 min
11	Group picture			
12	Evaluation (google survey)	Anonymous feedback		

Workshop 3, 12.02.2021

Venue: BigBlueButton

No.	Agenda and Content	Aim	Tools / Material	Time
1	Welcome Presentation of today's agenda	Orientation	BBB	12:30
2	Presentation of the tasks developed Presentation by the 4 small groups of participants (10 min per group, 40 min) Afterwards: <ul style="list-style-type: none"> • Feedback in breakout rooms with mutual feedback. • Feedback by the University of Vechta and the PHW group team • further steps for project planning • Notes on the project presentation • outlook • Feedback round 	Presentation of results of group work, overview on the process of all groups, identification of ideas and possible difficulties	Shared screen by participants	12:35-13:15
3	Mutual feedback Mutual feedback of the groups in breakout rooms (2x2 groups) 7 min per group, total 15min	mutual feedback by participants,		13:15-13:30
4	Feedback by facilitators and company At the end, 1 person from each team (PHW group and university) joins the breakout rooms and gives further feedback. (additional 10 min per group, = 20 min)	Feedback and guiding advice by University and company teams.		13:30-13:50
5	Break 10 min			13:50-14:00

6	Further steps of project planning <ul style="list-style-type: none"> • Task planning • Resources (time and personnel) • SDGs reference, if applicable • Name (and slogan, if applicable) 	Input, explanation of next steps	PPT	14:00-14:10
7	Revision within each group (25 min)	Application of previously explained next steps to group projects		14:10-14:35
8	Presentation by each group: <ul style="list-style-type: none"> • What were the top 3 striking challenges, • How can you deal with them? (5 min per group) (20 min) 	Identification of key challenges		14:35-14:55
9	Open questions about the 4th appointment	Clarification of open questions		14:55-15:05
10	Feedback round (15 min)	Feedback, insights into experience of all participants	Flash light method or 5-finger method	15:15-15:30
11	Group picture			15:30
12	Farewell & end of the workshop			15:35
13	Evaluation	Anonymous feedback	Questionnaire (google forms)	15:45

Innovation Lab in South Tyrol with a family-run nature hotel

Innovation Lab Workshop 1, 11.12.2020

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	WELCOME AND INTRODUCTION	First impression & overview participants	Zoom/PPT	
2	WELCOME AND INTRODUCTION <ul style="list-style-type: none"> Welcome & introduction of speakers Framework: Presentation of the SDGs Labs project Goals of the Innovation Lab Agenda of the workshop Organisational matters The desk warm-up 	<ul style="list-style-type: none"> Getting to know each other Objectives and agenda 	Zoom/PPT	13:30-14:00
3	INTRODUCTION TO THE SDGS <ul style="list-style-type: none"> Global challenges Origin of the SDGs SDGs System Special features SDGs Connections SDGs ASVIS Video 	<ul style="list-style-type: none"> Understanding the origin & structure of the SDGs 	Zoom/PPT Video	14:00-14:30
4	HANDS-ON LEARNING OF THE SDGS EXERCISE SDGs Mingling Possible Questions: <ul style="list-style-type: none"> What is interesting? What is challenging? Connection to own organisation? 	<ul style="list-style-type: none"> Reflecting on the SDGs Exchanging first information about the individual SDGs interacting with 	Zoom/(Breakout rooms)	14:30-15:00

	2 Rounds with new SDGs Exchange in plenary	other participants		
5	BREAK			15:00- 15:15
6	SDGs LOOP Explaining loop process Assessing each SDGs with the SDG Matrix for the following: <ul style="list-style-type: none"> • Low Hanging fruits • Outstanding SDGs • Opportunities <p>Creating the matrix in the group via mural. In plenary: presentation of the results and feedback</p> <p>Output: Summarizing opportunities</p>	Reflection and exchange on the challenges and opportunities of integrating the SDGs.	Zoom/PPT Mural	15:15- 16:30
7	Check-out- & Prospects	Completing workshop part 1, leaving some food for thought for the next workshop		16:30- 17:00

Innovation Lab Workshop 2, 26.02.2021

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	<ul style="list-style-type: none"> • Welcome • Brief presentation round • Workshop agenda • Organisational matters <p>Warm-up method: SDGs Taboo</p>	Welcome & Warm-up	Zoom/PPT	12:30- 13:00

2	Re-cap & Reflection LOOP <ul style="list-style-type: none"> • Outcome of the last time • Summary of the most important points of the loop 	Reflection and exchange on the results of the last workshop	Zoom/PPT	13:00-13:15
3	Priorization <ul style="list-style-type: none"> • Questions • Tool Mentimeter 	Selection of the most relevant SDGs	Zoom/PPT Mentimeter	13:15-13:30
4	Input Innovations <ul style="list-style-type: none"> • Input + Examples 	Providing examples to think about	Zoom/PPT	13:30-13:45
5	Break			13:45-13:55
6	Walt Disney Method Presenting the Walt Disney Rooms <ul style="list-style-type: none"> • Visionary • Realist • Critic 	Encouraging participants to find creative, innovative and critical responses to difficulties	Zoom/(Breakout rooms)	13:55-14:05
7	Visionary Room		Zoom/(Breakout rooms)	14:05-14:25
8	Break			14:25-14:30
9	Realist Room		Zoom/(Breakout rooms)	14:30-14:50
10	Break			14:50-14:55
11	Critic Room		Zoom/(Breakout rooms)	14:55-15:15
12	Preparing a Presentation	Ideas visualization	Zoom drawing materials	15:15-15:30

13	Presenting & Feedback	Participants present to the audience their ideas on how to integrate the SDGs in projects. Reflection and exchange	Zoom	15:30-15:45
14	Next Steps & Check-out <ul style="list-style-type: none">• Check-out• Suggestion: Follow-up after 3 months	Individual reflection on the experience	Zoom	15:45-16:00

Innovation Lab CEIFACoop with an olive oil-producing company

Innovation Lab Workshop 1, 29.01.2021

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	<p>Welcome</p> <p>Welcoming of participants</p> <p>Introduction of the agenda</p>	<p>Welcome, orientation in the tool</p> <p>Overview on the workshop today</p> <p>Introduction to CEIFACoop activities</p>	Zoom / PPT	15:00-15:10
2	<p>Presentation of the SDGs Labs Project</p> <p>Presentation of the objectives of Innovation Labs</p>	<p>Presentation of project (aim of the project, project consortium; work already carried out in the project)</p> <p>General and specific objectives of Innovation Lab</p>	Zoom / PPT	15:10-15:30
3	<p>Understanding the SDGs</p>	<p>Holistic approach to SDGs,</p> <p>Understand the cooperative's contribution to the implementation of the SDGs</p> <p>Understand the SDGs that can contribute to the sustainability of the participating cooperative</p>	Zoom / PPT	15:30-16:00

4	Break			16:00-16:15
5	Set Priorities for the introduction of innovation	<p>Method: Design Thinking</p> <p>Define</p> <ul style="list-style-type: none"> • priorities for the introduction of innovation, • target audiences, • specific needs (problem identification) <p>Examples of application of microorganisms in agriculture</p>	Zoom / PPT	16:15-17:20
10	Evaluation and goodbye	Anonymous feedback	Evaluation via google forms survey	17:20-17:30

Innovation Lab Workshop 2, 4.02.2021

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Welcome Introduction of the agenda		Zoom / PPT	15:00
2	Developing a tool to assess the sustainability of new technologies	<p>Clarification and discussion:</p> <ul style="list-style-type: none"> • What is a sustainable development? • What is the importance of 	Zoom / PPT	15:05-16:15

		<p>innovation in agriculture?</p> <p>Outline the intended outcome of the lab:</p> <p>A simple evaluation system that can be used to support decision-making in the implementation of a new technology that is sustainable.</p> <p>Is the new technology an innovation?</p> <p>How can I assess the sustainability of a new technology?</p>		
3	Break			16:15-16:20
4	Practical case: Introduction of microorganisms in agricultural crops	<p>What factors / indicators should I take into account?</p> <p>Working group to development a tool to assess the innovation</p> <p>Define indicators to assess</p>	Zoom (small groups, Breakout rooms)	16:20-17:20
5	Evaluation and goodbye	Anonymous feedback	Evaluation via google forms survey	17:20-17:30

Innovation Lab Workshop 3, 10.02.2021

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Welcome Introduction of the agenda		Zoom / PPT	15:00
2	Developing of a tool to assess the sustainability of new technologies	<p>Defining criteria for the indicator system:</p> <ul style="list-style-type: none"> • Relevance (cover all indicators that measure what is truly important, regardless of the object of evaluation) • Consistency (no contradictions) • Conciseness (without repetitions and redundancies) <p>Setting a time horizon for the development of the assessment tool.</p>	Zoom / PPT	15:05-15:20
3	Application to the practical case in working groups	Undertake an assessment of the introduction microorganisms in agricultural crops - biotechnology	Zoom (Breakout rooms), PPT	15:20-16:15
4	Break			16:15
5	Linking the SDGs with the evaluated technologies	For each environmental indicator evaluated, understand the SDGs that can contribute to it.	Zoom	16:30-17:00

6	Define how to report the progress of using the tool	<p>Integrate innovative solutions in the area of the introduction of microorganisms in cultures into the technical program of the cooperative in biotechnology</p> <p>Define</p> <ul style="list-style-type: none"> • the starting point of actions (target audiences); • the types of goals to be achieved (needs identified) • the necessary partnerships (technical support, suppliers, etc...), • the level of ambition and communicate the cooperative's commitment to the SDGs (application of sustainable technologies?! • awareness campaign: "Educating for Sustainability") 		17:00-17:20
5	Evaluation	Anonymous feedback	Evaluation via google forms survey	17:20-17:30
6	Thanks for the participation farewell		Zoom	17:30

Innovation Lab – olive-oil producing company- North Portugal

Innovation Lab Workshop 1, 11.03.2021

Venue: in person

No.	Agenda and Content	Aim	Tools / Materials	Time
1	<p>Opening</p> <p>Questionnaire</p> <p>Introduction of the agenda</p> <p>Presentation of the SDGs Labs Project</p>	<p>Presentation of the team</p> <p>Overview on the workshop today</p> <p>General idea about the 2030 Agenda and the SDGs</p> <p>Presentation of project</p>	<p>PPT</p> <p>Evaluation via google forms survey</p>	14:00-14:30
2	Team-building exercises	Explore empathy / emotional intelligence		14:30-14:45
3	Presentation of participants			14:45-15:00
4	<p>Awareness raising of the SDGs</p> <p>Method: SDG's Mingling</p>	<p>Awareness raising of the SDGs</p> <p>Activating and warm up for participants</p> <p>Applying the information about the SDGs after an intro and overview about the SDGs</p>	17 cards with the SDGs	15:00-16:00

5	<p>Getting to know challenges of the company from different perspectives</p> <p>Method: Someone Else's Shoes</p> <p>Identification challenges in the company in each link in the value chain</p> <p>Thinking from the perspective of others and of colleagues about challenges</p> <p>Hierarchy of problems and selection of 1 problem for each link in the value chain</p>	<p>Get to know difficulties and challenges, each one sees in the company, getting to know each other's perspectives</p>	<p>Paper cards</p>	<p>16:00-16:45</p>
6	<p>Finalize with cookies</p> <p>Evaluation and goodbye</p>	<p>Open conversation about the four problems pointed</p> <p>Anonymous feedback</p>	<p>Evaluation via google forms survey</p>	<p>16:45-17:00</p>

Innovation Lab Workshop 2, 12.03.2021

Venue: in person

No.	Agenda and Content	Aim	Tools / Materials	Time
1	<p>Opening</p> <p>Remembering the 4 problems pointed out in WS1</p>	<p>Opening</p> <p>Connection of company challenges to the SDGs</p>	<p>Paper cards</p>	<p>09:30-10:00</p>

	Which SDGs can help you solve the problems?			
2	<p>Resolve work problems for everyone</p> <p>Method: World Café + Someone Else's Shoes</p> <ul style="list-style-type: none"> • In each round the working group tries to identify actions that may solve the problem identified for each link in the value chain • All groups pass through all links in the value chain and define different actions • After all rounds the actions are defined and the SDGs are identified for each problem, they are presented and discussed by all members. <p>Result: 2 actions + 2 SDGs per problem identified</p> <p>The exercise finishes with 4 problems + 8 actions + 8 SDGs</p>	<p>Connection of company challenges to the SDGs</p> <p>Getting from problems to solutions,</p>	Paper	10:00-11:15
4	<p>Practical case – 4 problems + 8 actions + 8 SDGs</p> <p>Method: SDGs LOOP</p>	<p>Create dynamism around the implementation of the SDGs, in an easy way, in this specific company and sector.</p>	In person	11:15-12:00

	Finding the Low-Hanging SDGs and the Outstanding SDG's Plenary session for discussion			
5	<p>How to implement the SDG's successfully?</p> <p>Method: Synergy Triangle</p> <p>Work as a group: The SDGs considered "outstanding" and the SDG's considered "low-hanging" that were identified in the previous exercise will be assigned.</p> <p>For each reflecting the following questions:</p> <ul style="list-style-type: none"> • What resources are needed? • Which policies? • Which activities are needed? 	<p>From ideas to implementation,</p> <p>Critical reflection of feasibility and needed resources and frameworks/conditions</p>		12:00-12:30

Innovation Lab Workshop 3, 12.03.2021

Venue: in person

No.	Agenda and Content	Aim	Tools / Materials	Time
1	<p>Welcome</p> <p>Introduction of the agenda</p>	Introduction to the agenda,	In plenary	12:30-12:45

	<p>Explanation of a challenge:</p> <ul style="list-style-type: none"> • Launch challenge to select one of the sets problem + action + SDG and try to implement them (while recording the actions) • Define and give examples of possible indicators • Discussion of action plans <p>Wrap-up - refer to ways of communication through concrete examples</p> <p>Schedule a follow-up</p>	Clarification of next tasks / the challenge		
2	<p>Evaluation</p> <p>Thanks for the participation, farewell</p>	Anonymous feedback	Evaluation via google forms survey	12:45-13:00

CO-LEARNING LABs

Co-Learning Labs in Vienna

*in joint collaboration with “Ernährungsrat Wien” (Food Council Vienna)

Co-Learning Lab Workshop 1, 20.01.2021

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Arrival & Welcome <ul style="list-style-type: none"> • Welcoming of participants • Introduction SDGs Labs and Ernährungsrat Wien • Introduction of the agenda 	<p>Welcome, orientation in the tool</p> <p>Overview on the workshop today</p>	PowerPoint	17:00-17:20
2	Introduction round of the participants and facilitators	<p>Getting to know each other better and breaking the ice</p>	<p>5 key words</p> <ul style="list-style-type: none"> • Name • Organisation • Tasks within organisation • Expectations • Favourite Food 	17:20-17:45
3	Input on the SDGs (using presentation and video) SDGs Mingling Exercise: <ul style="list-style-type: none"> • Breakout sessions, • each participant gets a SDGs assigned. 	<p>Thematic introduction on why are we here today. Relevance of the SDGs for the sector</p> <p>Participants become ‘SDGs Ambassadors’</p>	Video: https://www.youtube.com/watch?v=VP41Guc7_s4	17:45-18:00

	<ul style="list-style-type: none"> • Questions to be discussed in break out session: • What does 'your' SDG mean for your personal and professional life? • What does it mean for context of the city you live in? <p>Participants were asked to keep their SDG and to consider it for the coming sessions in the labs (as 'SDGs Ambassadors')</p>	to make sure that all SDGs were represented and considered throughout the workshop flow		
4	Input on Re:localization	Intro on the chosen workshop topic	Powerpoint	18:00-18:10
5	<p>What does relocalization mean for Vienna?</p> <ul style="list-style-type: none"> • 3 breakout groups (social, ecological and economic dimension of relocalization), • Then, presentation of results and group discussion in main zoom session • Joint padlet sheet for all groups to keep track of ideas 	Understanding the idea of relocalization for the context of Vienna (advantages, obstacles)	<p>Breakout rooms</p> <p>Joint padlet sheet for all groups</p>	18:10-18:45

6	Break			18:45-19:00
7	Round table discussion	Finding first ideas on how to implement the concept of relocalization in Vienna	Moderated discussion in main zoom session	19:00-19:30
8	Wrap up and outlook for lab 2 Question asked via mentimeter: Relocalization where do we want to head to in Vienna?	Short outlook what will happen in lab 2	Mentimeter	19:30-19:45
9	15 min time buffer			19:45-20:00

Co-Learning Lab Workshop 2, 21.01.2021

Venue: zoom

No.	Agenda and Content	Aim	Tools / Material	Time
1	Welcome <ul style="list-style-type: none"> Arrival of participants, Welcoming to the 2nd workshop Introduction of the agenda and new team member and external presenter 	Welcome Overview on the workshop today	Powerpoint	17:00-17:10
2	Summary of Lab 1 Outcomes <ul style="list-style-type: none"> Overview of achieved results and ideas on miro board 	To make sure that all participants of lab 2 have the same starting point	Miro board	17:10-17:15

3	External input on food hubs	To show what solutions are already out there and to spark some inspiration for the following design thinking session	Powerpoint	17:15-17:45
4	Ideation - a food hub for Vienna: understanding the users and the case better	Joint brainstorming on what is needed for a food hub and who are the users and their needs? Finding a common ground	Padelt sheet	17:45-18:15
5	Prototyping session <ul style="list-style-type: none"> • Introduction to prototyping and 3 pre-set scenarios <ol style="list-style-type: none"> 1. Opening of a food hub 2. Pitch for investors 3. Facilities and location • 1 break out session of each scenario 	Introduction to prototyping and different scenarios	Break out sessions for 3 different scenarios, each of them being facilitated by one pre-assigned moderator	18:15-18:45
6	Break			18:45-19:00
7	Presentation of different ideas and critical reflection on proposed solutions	Presentation of results and feedback	3 min pitch + 2 min for Q&A	19:00-19:15
8	Feedback session & further ideas: <ul style="list-style-type: none"> • Spinning the different scenarios further and improving them based on the given feedback 	Detailed feedback session	Joint brainstorming/ moderated discussion	19:15-19:45

	<ul style="list-style-type: none"> • Moderated joint brainstorming and discussion, • Screenshots of pitched solutions 		Padlet with screenshot of pitched solutions	
9	Outlook – How do we want to continue working on these ideas?	Kicking of future collaboration among participants		19:45-19:55
10	Closing and thank you	Getting feedback – what do you take with you	mentimeter word cloud	19:55-20:00

Co-Learning Lab in Oldenburg Münsterland

Co-Learning Lab Workshop 1, 09.02.2021

Venue: Online (BigBlueButton)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Welcome <ul style="list-style-type: none"> • Welcoming of participants • Introduction of the agenda 	Welcome, orientation in the tool Overview on the workshop today	BBB / PPT	14:00-14:10
2	Introduction round of participants <ul style="list-style-type: none"> • Participants' name • Organisation • Position in the organisation • Please complete the following sentence: "In the field of sustainability in the agri-food sector, I currently see the biggest challenge in" 	Getting to know each other, and everybody relation to the topic	BBB	14:10-14:20
3	Presentation SDGs Labs and Co-Learning Labs <ul style="list-style-type: none"> • Presentation of project (aim of the project, work already carried out in the project, project consortium etc.) • Objectives of the CLL 	Presentation of project as context of this Co-Learning Lab	BBB / PPT	14:20-14:40
4	Presentation of the SDGs	Thematic introduction, overview on the SDGs	BBB / PPT	14:40-14:50
5	Clarification of the group task "SDGs in the OM": discussion of guiding questions	Clarification of group work	BBB;	14:50-14:55

	and presentation of results per group (one volunteer) afterwards)			
6	<p>Elaboration and discussion of the meaning of the SDGs</p> <p>in small groups, based on guiding questions:</p> <ul style="list-style-type: none"> • What is the relevance of the SDGs in the agricultural sector and food production in Oldenburg Münsterland? • Which SDGs should be pursued most strongly in Oldenburg Münsterland? • Which SDGs influence each other or conflict with each other? 	<p>Exchange in small group with mixed background,</p> <p>getting to know each other perspectives on and experience with SDGs related to specific questions, and the region</p>	BBB (small groups, Breakout rooms, random allocation)	14:55-15:20
7	<p>Presentation of results per group and discussion of results</p>	<p>Sharing of insights from small groups,</p> <p>getting to know similarities and differences in views on the guiding questions</p>	BBB	15:20-15:50
8	Break			15:50-16:00
9	<p>Plenary discussion on approaches to sustainability in the Oldenburg Münsterland.</p> <ul style="list-style-type: none"> • Start: Which approaches should definitely be started to achieve more sustainability in the Oldenburg Münsterland? • Stop: Which procedures or practices that have a negative impact on sustainable development 	<p>Identification of possible next steps and future questions</p>	BBB / easy retro Method: Start/Stop/Continue	16:00-16:30

	<p>should definitely be stopped in the Oldenburg Münsterland?</p> <ul style="list-style-type: none"> Continue: Which approaches should definitely be maintained that favour sustainable development in Oldenburg Münsterland? 			
10	<p>Concluding discussion:</p> <ul style="list-style-type: none"> Conclusion of the workshop Time for clarification of open questions Remarks on the workshop Outlook to the next workshop 	Wrap-up and outlook	BBB	16:30-17:00
11	Goodbye and evaluation	Anonymous feedback	Evaluation via google forms survey	

Co-Learning Lab in Oldenburg Münsterland 11.02.2021

Venue: Online (BigBlueButton)

No.	Agenda and Content	Aim	Tools / Material	Time
1	<p>Welcome</p> <ul style="list-style-type: none"> Arrival of participants, Welcoming to the 2nd workshop Introduction of the agenda 	<p>Welcome</p> <p>Overview on the workshop today</p>	BBB	14:00-14:10
2	<p>Summary of the outcomes</p> <p>of the discussion and of the Start/Stop/Continue method of the 1st workshop</p>	reminder of outcomes of Workshop 1 and updating of new participants	BBB / PPT	14:10-14:20
3	<p>Visionary ideas</p> <p>Question: "What would the 'sustainable world' look like in your eyes?"</p>	Identification of visionary ideas	BBB / Padlet Plenum	14:20-14:50

	Presentation of the results in plenary.			
4	<p>Method „Stinky Fish“</p> <p>“Now think about your organisation/ company:</p> <ul style="list-style-type: none"> • What would definitely not work? • Why wouldn't that work? 	Identification of obstacles and challenges	BBB / Padlet	14:50-15:10
5	Break			15:10-15:25
6	<p>Concrete approaches in companies / institutions</p> <ul style="list-style-type: none"> • Which SDGs / which sustainability issues have the greatest potential for implementation in your organisation/ company? • How can you personally contribute to more sustainability in your organisation/ company? 	Individual identification of possible next topics for the implementation of the SDGs	BBB / working individually in GoogleDocs	15:25-15:45
7	Discussion of the solutions in small groups	Exchange on ideas for solutions and individual ideas	Division into teams of 2 or 3 BBB (Breakout rooms)	15:45-16:15
8	<p>Presentations</p> <ul style="list-style-type: none"> • Presentation of individual approaches to solutions • Presentation of insights from exchange: Which challenges and ideas are similar? Which are diverging? 	Presentation of insights from exchange	Plenary	16:15-16:35
9	<p>Final discussion</p> <ul style="list-style-type: none"> • Open questions 	Identification of open questions, as possible	BBB	16:40-16:55

	<ul style="list-style-type: none"> Ask for interest in continued networking or cooperation <p>Form groups or exchange contacts if there is interest to concretely follow one of the ideas (discussed previously)</p>	starting points for future work or cooperation, Room for networking		
10	<p>Thanks for the participation & farewell</p> <p>Link for evaluation (questionnaire)</p>		<p>BBB</p> <p>Online questionnaire</p>	<p>16:55-17:00</p>

SDGs Co-Learning Lab with Companies and Associations in South Tyrol

Co-Learning Lab Workshop 1, 27.10.2020

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Log-in & Arriving	First impression & overview participants	Zoom	
2	<p>Welcome and Introduction</p> <ul style="list-style-type: none"> Welcome & Introduction of speakers Framework: Presentation of the SDGs Labs project Goals of the Co-Learning Lab Agenda of the workshop Organisational matters Desk warm-up 	<ul style="list-style-type: none"> Get to know Objectives and agenda 	Zoom/ PPT	9:00-9:40

3	Introduction to the SDGs <ul style="list-style-type: none"> • History • SDGs system • Special features SDGs • Connections between SDGs 	<ul style="list-style-type: none"> • Understanding the origin & structure of the SDGs 	Zoom/ PPT Video	9:40-10:00
4	Hands-on learning of the SDGs Exercise: SDGs Mingling Possible questions: <ul style="list-style-type: none"> • What is interesting? • What is challenging? • Connection to own organisation 2 rounds (changing participants) Exchange in plenary	Looking at the individual SDGs <ul style="list-style-type: none"> • Reflecting upon the SDGs • Exchanging first information about the individual SDGs interacting with other participants 	PPT Zoom (Breakout rooms in 2)	10:00-10:40
5	Break			10:40-11:00
6	Connections & conflicts between SDGs Exercise: SDGs Relations <ul style="list-style-type: none"> • Each small group receives a whiteboard with all 17 goals and a topic area or SDG as a starting point. • The task now is to identify the connections and conflicts between the SDGs. Presentation of the results in plenary	Understanding connections and conflicts between SDGs	PPT Zoom (Breakout rooms in 5)	11:00-11:30
7	Status quo – Sustainability challenges	Showing sustainability challenges from WP1	Zoom/ PPT	11:35 – 12:00

	Showing 10 TOP Sustainability challenges from WP1			
8	New challenges after Covid-19 <ul style="list-style-type: none"> Exercise in triads in the context of agriculture and food in South Tyrol Exchange in plenary 	<ul style="list-style-type: none"> Brainstorming new challenges resulting from Covid-19 pandemic 	PPT Zoom (Breakout rooms in 3)	12:00-12:40
9	Check-out and next steps <ul style="list-style-type: none"> Check-out (Quick, 1 word statement per participant) Preview on the next workshop 	Preview of the next workshop	PPT	12:40-13:00

Lab Workshop 2, 03.12.2020

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	Welcome and Introduction <ul style="list-style-type: none"> Welcome Workshop agenda Organisational matters Warm-up: Highlight	Welcome Agenda Warm-up	Zoom/ PPT	13:30-13:50
2	Re-Cap of Lab workshop 1	Re-Cap with participants	Zoom/ PPT	14:00-14:10
3	Focussing on the SDGs <ul style="list-style-type: none"> Formulation of an own challenge in SDGs Voting on Mentimeter 	Reflection and exchange on the challenges of integrating the SDGs	Zoom	14:10-14:35

	<ul style="list-style-type: none"> • Further work with 3-4 challenges • A second facilitator collects challenges in Mentimeter 		Mentimeter	
4	Introducing the Walt Disney Strategy Explanation of three roles <ul style="list-style-type: none"> • Visionary • Realist • Critic 	Encouraging participants to find creative, innovative and critical responses to challenges	Zoom (Breakout rooms)	14:35-14:50
5	Visionary Room		Zoom (Breakout rooms)	14:50-15:15
6	Break			15:15-15:25
7	Realist Room		Zoom (Breakout rooms)	15:25-15:50
8	Break			15:50-16:00
9	Critic Room		Zoom (Breakout rooms)	16:00-16:20
10	Collecting Ideas <ul style="list-style-type: none"> • In the plenum, each group presents its project • Afterwards, each group gives feedback to another group 	Ideas exchange	PPT/ Zoom	16:20-16:50
11	Marketplace What's next?	Next steps	PPT/ Zoom	16:50-17:10
12	Check-out	End lab workshop 3 with an outlook for possible next steps or future activities		17:10-17:30

Co-Learning Lab – South / West Portugal CEIFACoop

Co-Learning Lab Workshop 1, 10.12.2020 9:00-12:30 h

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	<p>Welcome</p> <p>Welcoming of participants</p> <p>Introduction of the agenda</p>	<p>Welcome, orientation in the tool</p> <p>Overview on the workshop today</p>	Zoom / PPT	9:00-9:15
2	<p>Introduction round of participants:</p> <p>Icebreaker: Facilitator gives a short description of the person to be presented and the participants have to guess who the person is</p>	Getting to know each other and everybody's relation to the topic	Zoom / PPT	9:15-9:30
3	<p>Presentation of the SDGs Labs Project & about the agri business sector:</p> <p>Presentation of project (aim of the project, project consortium; work already carried out in the project)</p>	Introduction to the project and the topic	Zoom / PPT	9:30-9:55
4	<p>Presentation of the Labs (Innovation and Co Learning Labs)</p>	Objectives of the Co Learning	Zoom / PPT	9:55-10:10
5	<p>SDGs Game</p>	Participants read the SDGs and assess the contribution to the agro-food sector of an SDG:	Zoom / PPT	10:10-10:25

		<ul style="list-style-type: none"> • Direct & Strong • Direct but Weak • Indirect but Strong • Indirect & Weak • -No contribution 		
6	Break			10:00-10:05
7	<p>Work group 1 – Water</p> <p>(Global challenges; Regional challenges, solutions)</p> <p>Work group 2 – work conditions</p> <p>(Global challenges; Regional challenges, solutions)</p>	Exchange in small group with mixed background	Zoom (small groups, Breakout rooms)	10:05-10:45
8	Break			10:45-11:15
9	<p>Presentation of results</p> <p>in plenary of each group and discussion of results</p>		Zoom	11:15-12:15
10	Evaluation	Anonymous feedback	Evaluation via google forms survey	12:15-12:30
11	Lunch Break			12:30-14:00

Co-Learning Lab Workshop 2, 10.12.2020, 14:00- 16:45h

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
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1	<p>Welcome</p> <p>Welcoming of participants</p> <p>Introduction of the agenda – Innovation and Partnerships</p>	<p>Welcome</p> <p>Overview on the morning workshop</p> <p>Reminders of outcomes of workshop 1 and updating of new participants</p>	Zoom / PPT	14:00
2	<p>Momentum notes for discussion</p>	<p>Identification of the innovations in agri food sector – (Rede Rural Nacional presentation)</p>	Zoom / PPT	14:15-14:30
3	<p>Discussion</p>	<p>Plenary discussion about the Innovation</p>	Zoom	14:30-14:45
4	<p>Break</p>			14:45-15:00
5	<p>Work group 1 – Partnerships for innovative circular economy solutions in the agrifood sector</p> <p>Work group 2 – Partnerships for the disposal of products from the agrifood sector at the local / national level.</p>	<p>Exchange in small group with mixed background</p> <p>Discussions of possible solutions</p> <p>Sharing ideas</p>	Zoom (small groups, Breakout rooms)	15:00-15:40
6	<p>Break</p>			15:40-15:50
7	<p>Group results</p> <p>Presentation of results of each group and discussion in plenary</p>	<p>Identification of starting points</p> <p>to build partnerships in the future for common projects</p>	Zoom	15:50-16:15
10	<p>Evaluation</p>	<p>Anonymous feedback</p>	Evaluation via google forms survey	16:15-16:30

11	Thanks for the participation, farewell		Zoom	16:45
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SDGs Co-Learning Lab with Companies and Associations – North Portugal

Co-Learning Lab Workshop 1, 22.01.2021

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools/ Materials	Time
1	Log-in & Arriving	First impression & overview of participants	Zoom	14:20-14:30
2	Welcome and Introduction <ul style="list-style-type: none"> Welcome & Introduction of speakers and note keepers Presentation of the WORKSHOP - Goals of the Co-Learning Lab Pre-Knowledge on SDGs – online questionnaire Authorization for recording the sessions 	<ul style="list-style-type: none"> Previous knowledge on SDGs by participants Expectations for the WORKSHOP Objectives and agenda 	Zoom Questionnaire (Google Forms)	14:30-15:00
3	Team Building Exercises <ul style="list-style-type: none"> The “hidden lie” and “CommHobie” exercises 	<ul style="list-style-type: none"> Get to know each other Improve professional and personal knowledge among participants Explore empathy and emotional intelligence 	Zoom with breakout rooms (separate participants randomly in groups of two to four)	15:00-15:30

		<ul style="list-style-type: none"> • Develop social competences • Develop digital competencies 		
4	<p>Hands-on learning of the SDGs</p> <p>Exercise: SDGs Mingling</p> <p>Possible questions:</p> <ul style="list-style-type: none"> • What SDG I got? • What feelings my goal make me felt? • How is this Goal affecting my life and my job? • Facilitator takes 10 minutes explaining the exercise <p>2 Rounds (changing participants)</p> <p>Each participant knows what SDG should reflect on, previously divided randomly – 10 minutes</p> <p>Exchange in plenary – facilitator controls discussion to a maximum of 20 minutes</p>	<p>Looking at the individual SDGs</p> <ul style="list-style-type: none"> • Reflecting upon the SDGs • Exchanging first information about the individual SDGs interacting with other participants 	<p>Document with the links for the SDGs (information about each SDG), shared in the Chat</p> <p>Zoom (Breakout rooms in 2)</p>	15:30-16:20
5	Break			16:20-16:30
6	<p>SDGs, easy or hard fruits to pick? – Implementation of SDGs</p> <p>Exercise: SDGs LOOP</p>	<p>Create dynamism for the implementation of the SDGs in a particular community</p>	<p>Zoom (Breakout rooms)</p> <p>Google Docs links shared in Zoom Chat (one for Low-hanging</p>	16:30-17:30

	<ul style="list-style-type: none"> Participants are randomly split in small groups Facilitator explains the exercise: identify “low-hanging” (easy) SDGs (3) and “outstanding” (extraordinary) SDGs (3) that can be applied in the agri-food sector Each group chooses a speaker to make a 5 min pitch explaining the choices done <p>Presentation of the results in plenary</p>	<p>Develop skills for team work, and work for the community</p> <p>Transform the way of thinking from “problems” to “opportunities”</p> <p>Identify the 4 most cited “easy SDGs” and the for most cited “extraordinary SDGs”</p>	SDGs and other for Outstanding SDGs)	(30 min for Low-hanging SDGs; 30 min for Outstanding SDGs)
7	<p>Sustainability challenges in the Portuguese agri-food sector</p> <p>Definition of the 2 main challenges for the agri-food sector in Portugal and the 2 SDGs most contributing to their resolution</p> <p>Voting on mentimeter</p>	Identification of the main challenges for the agri-food Portuguese sector	Zoom Mentimeter	17:30-17:45
8	<p>Check-out and next steps</p> <ul style="list-style-type: none"> Facilitator resumes the work developed during the sessions Participants are invited to make an personal oral reflection about their experience with the workshop Check-out 2 words to describe the experience in the workshop Vote on mentimeter Preview next workshop and fill out questionnaire 	<p>Preview of the next workshop</p> <p>Evaluation of the workshop</p>	Zoom Mentimeter Google forms questionnaire	17:45-18:00

Workshop / Lab 2, 29.01.2021

Venue: Online (Zoom)

No.	Agenda and Content	Aim	Tools / Materials	Time
1	<p>Welcome and Introduction</p> <ul style="list-style-type: none"> • Welcome • Workshop agenda • Organisational matters <p>Warm-up: remember the names and organisations present; remember the SDGs and challenges identified in the previous Workshop; remember SDGs and respective targets</p>	<p>Welcome</p> <p>Agenda</p> <p>Warm-up</p>	<p>Zoom</p> <p>PPT</p>	<p>14:30-15:00</p>
2	<p>Focussing on the SDGs</p> <p>Exercise: Synergy Triangles</p> <ul style="list-style-type: none"> • Facilitator distributes participants into rooms assigns each one low-hanging and an outstanding SDG • Participants identify policies, resources and activities to be applied for each SDG to be implemented successfully • (2 rounds, one for low-hanging – 15 minutes, the other for outstanding SDGs – 15 minutes) • Plenary discussion and reflection on advantages and difficulties of the exercise – 15 minutes 	<p>Reflection and exchange on the challenges of integrating the SDGs.</p>	<p>Zoom</p> <p>Google Drive docs</p>	<p>15:00-15:45</p>

3	Break			15:45-16:00
4	<p>Focussing on the SDGs</p> <p>Methods: World Café and Someone else's Shoes</p> <ul style="list-style-type: none"> Facilitator distributes participants by groups (Production; Teaching/Research; Processing of products; Commerce) in breakout rooms – 5 minutes Participants will pass through the 4 rooms (world-café) and will assume different roles in solving problems of the sectors (someone else's shoes) – 15 minutes per round/ 4 rounds 	<p>Encouraging participants to find creative, innovative and critical responses to challenges</p> <p>Participants define in each room: 1 problem; 2 actions to implement identification of the SDGs directly connected with the actions</p> <ul style="list-style-type: none"> Problems, actions and SDGs are identified in a google doc 	<p>Zoom (Breakout rooms)</p> <p>Google Drive docs</p>	16:00-17:05
5	Break			17:05-17:15
6	<p>Prioritization of Actions</p> <ul style="list-style-type: none"> Each group returns to the first room of the previous exercise In the room they choose the most efficient actions to be undertaken to solve the defined problem – 10 minutes) Groups chose a speaker to pitch the chosen actions and why – 3 minutes for each speaker) 	<p>Exchange of ideas</p> <p>Thinking about others' challenges and difficulties</p> <p>Thinking outside the box</p> <p>Evidence-based argumentation</p>	<p>Zoom (breakout rooms)</p> <p>Google Docs</p>	17:15-17:40

7	<p>Discussion</p> <p>Plenary discussion about:</p> <ul style="list-style-type: none"> • difficulties experienced • importance/ usefulness of the chosen methodologies • application of the actions identified • Voting on Mentimeter 	<p>Importance of thinking of unusual situations to boost innovative ideas</p> <p>Evaluation of the ideas identified</p> <p>Importance and usefulness of their application in daily business practices.</p>	<p>Zoom</p> <p>Mentimeter</p>	17:40-17:45
12	<p>Check-out</p> <ul style="list-style-type: none"> • Results of the Mentimeter voting • Discussion of advantages and disadvantages of the application of the SDGs in the enterprises and organisations • Filling out the final questionnaire • Final photos (screenshot) and Good Bye 	Evaluation of the lab workshops	<p>Zoom</p> <p>Google Forms</p>	17:45-18:00